



Cabot  
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# Student Friendly Safeguarding and Anti- Bullying Policy – Bristol Futures Academy, City School Kingswood and Engage

Date Policy Adopted: 14/02/2025

Date for review: 14/02/2026

Signed off by Principal – 14/02/2025

# Keeping *you* safe in school

Snowdon Village is **our** school and we want it to be a safe place. Staff at Snowdon Village will do everything they can to make sure you are protected and happy. To help them do this they have lots of rules to follow. This policy is to help you understand what Safeguarding means to you and to help you decide what might be a 'problem' and when you may need to talk to somebody.

## **Staff in school know that Safeguarding means they should:**

- Protect you from harm
- Make sure nothing stops you from developing properly or being healthy
- Make sure you are safely looked after
- Make sure you have the best life chances and can grow up happy and be successful

## **Staff agree to make sure they look after you, they will:**

- Make the school a friendly, welcoming and supportive place to spend time in – somewhere you want to be
- Be there for you to talk to if you need to and make sure you know who to ask for help
- Give you messages in your lessons and assemblies to help you learn how to look after yourself both online and in the real world
- Have all the right policies in place to help look after you. They will follow these all of the time

## **What Will We Do**

At Snowdon Village Academy we will help you in the following ways:

- We will do our best to spot if there is a problem. All of the staff in the school have received safeguarding training to help us with this
- We will work with other people (including the people at home) to help protect you and solve any problems you may have
- We will listen to you if you want to talk to us and need our help. We will always take you seriously
- We will support and encourage you and will respect your wishes and views

Snowdon Village is made up of four schools. At each school you can talk to any member of staff, but you should know that there are a number of staff who are responsible for making sure you are safe and well cared for.

<div>  <div> <b>Snowdon Village Safeguarding Team</b> </div> </div> <div> <div>  <div> <b>Alex Davies</b> Principal         </div> </div> <div>  <div> <b>Laura Maley</b> Vice Principal         </div> </div> </div>			
<div> <div> <b>Snowdon Village Safeguarding and Pastoral Manager (DSL)</b> Tel: 07510 383335         </div> </div>			
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<div>  <div>           Jenna Wilmott – Centre Lead &amp; DDSL         </div> </div>	<div>  <div>           Laura Blacker – Centre Lead &amp; DDSL         </div> </div>	<div>  <div>           Sarah Watts – Centre Lead &amp; DDSL         </div> </div>	<div>  <div>           Hope Allen – Centre Lead &amp; DDSL         </div> </div>
<div>  <div>           Tia Saddique – Pastoral Lead &amp; DSL         </div> </div>	<div>  <div>           Hayley Pates – Pastoral Lead &amp; DSL         </div> </div>	<div>  <div>           Derek Scale – Pastoral Lead &amp; DSL         </div> </div>	<div>  <div>           Abi Kirby-Shoyer – Pastoral Lead and DSL         </div> </div>
<div>  <div>           Chris Kenna Assistant Pastoral Lead &amp; DDSL         </div> </div>	<div>  <div>           Roselyn Ramgeet FSW &amp; DDSL         </div> </div>	<div>  <div>           Rachel Mallett HLTA &amp; DDSL         </div> </div>	

## In and Out of school

All of the staff in our schools will do their best to make sure the building is safe for you to learn in and spend time in.

We will make sure that we know who everyone is in the school by asking visitors to sign in. You will always know who a visitor to the school is because they will have signed in and will display the printed badge they receive. Visitors who we have checked in advance will wear a green visitor lanyard. These visitors are allowed to work with you 1:1 and are allowed to move around the building unaccompanied.

People that we do not know will never be allowed to spend time with you on your own and will not be allowed to walk around the school without a member of staff (these visitors wear a red visitor lanyard). If you see someone with a red lanyard not in company with a member of staff you should let a member of staff know immediately. Wearing a red lanyard does **not** mean they are dangerous (we wouldn't let them in if that was the case), it just means we haven't been able to complete our usual checks before their visit.

The buildings and outside areas will be as safe as they can be for you so that you don't hurt yourself, although accidents can happen if you are not careful!

Staff will look after you if the fire alarm goes off and you should know what to do and where to go. Likewise, staff will look after you should a lockdown be needed. You must follow instructions from staff immediately in these critical situations.

When you leave the school to go on a trip somewhere, the staff will make sure they can keep you safe wherever you are going.

## **Abuse – what is it?**

When someone hurts you it can be called abuse.

*This is when someone does something to you that is harmful, unpleasant or painful like:*

- If someone deliberately hits you, hurts you, injures you or humiliates you in different ways
- If someone says or does something that makes you feel bad about yourself or hurts your feelings which makes you feel scared, sad, upset or frightened
- If someone shouts, threatens, hits or hurts someone you love whilst you are around which makes you scared, unhappy or worried
- If someone doesn't take proper care of you so you feel abandoned, lonely or neglected. You might not be able to eat or wash regularly, or you might not be able to come to school every day or on time
- If someone touches you in a way that you don't like for example touching your private parts.
- If someone makes you look at things which make you feel ashamed, embarrassed, uncomfortable or guilty. They may ask you to keep it a secret or give you presents.

## **It is important that you know...**

- It is never your fault if someone is hurting or abusing you
- There is always someone who can help you
- If someone is hurting you, they might also be hurting someone else so it is important that you tell someone to make it stop
- Every child should enjoy their right to a happy and safe childhood

**DO NOT BE SCARED TO TELL SOMEONE STRAIGHT AWAY - WE WILL ALWAYS LISTEN**

## **Keeping yourself safe**

**Saying funny things to you**– If a student or a grown up says something to you, or you hear something that you do not like or that upsets you, you must tell your parents/carers, a teacher or someone you can trust.

**Touching you** – Your body belongs to you and not to anyone else. This means all of your body. If someone touches you on a part of your body like your bottom, chest or anywhere else you do not like, it is not ok. You must tell your parents/carers, a teacher or someone you can trust as soon as you can.

**Hitting, punching or smacking you** – If a student or a grown up hits you, punches or smacks you or hurts you in any way, you must tell your parents/carers, a teacher or someone you can trust as soon as you can.

**Secrets** – Secrets such as surprise parties are fun, but some secrets are not good and should never be kept.

*Bullying should not be kept a secret and no-one should ask you to keep a kiss, hug or touch a secret. You must tell your parents/carers, a teacher or someone you can trust as soon as you can. Do not keep a secret.*

**Presents** – Presents are a good thing to get, but you should not take a present from anyone without checking with your parents/carers first. Most of the time it will be ok, but sometimes people try and trick children into doing something by giving them presents (like sweets, money or phones) This is sometimes called a bribe. If it does not seem right, tell someone as soon as you can.

**On the computer or your phone** - Computers and mobile phones help us all to share things and talk to our friends or family, but they can also make it easier for bullies and other people that want to hurt you to get close to you. It is important to know how to keep yourself safe on your computer, your phone and on websites. Snowdon Village Academy has an Online safety policy which is there to protect you. If you are unhappy with any comments or photographs you've seen on your computer or mobile then you can also contact [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk) as well as adults in school.

## **Our School's Commitment to a Safe and Supportive Environment – Anti Bullying Policy**

At Snowdon Village, we believe that every student deserves to feel safe, respected, and valued. We are committed to creating an environment where all students can learn without the fear of bullying. Bullying is not tolerated in any form, and everyone is responsible for helping to create a community of kindness, inclusion, and respect.

### **What is Bullying?**

Bullying is also known as child-on-child abuse and it is when someone repeatedly hurts, threatens, or excludes another person on purpose. It can happen in many different ways:

- **Physical bullying:** Hitting, pushing, or damaging someone's belongings.
- **Verbal bullying:** Name-calling, teasing, or making hurtful comments.
- **Social bullying:** Excluding someone from a group or spreading rumors to make others not like them.
- **Cyberbullying:** Using social media, texts, or online games to send hurtful messages, post embarrassing pictures, or spread rumors.

### **Our School's Rules Against Bullying**

- **Be Kind:** Treat everyone with kindness and respect, no matter what they look like or where they come from.
- **Stand Up for Others:** If you see bullying happening, speak up or tell a trusted adult. Standing up for someone shows bravery and kindness.
- **Support One Another:** Encourage your friends and classmates. Celebrate differences and help everyone feel included.
- **Report Bullying:** If you or someone else is being bullied, tell a teacher, counselor, or other trusted adult. You will be heard and supported.

### **What If You Are Being Bullied?**

If you are being bullied, you should:

- **Tell someone you trust:** Speak to a member of staff or family member about what's happening.
- **Stay calm:** It's important to remain calm and not retaliate with more bullying.

- **Keep records:** If the bullying happens online or outside of school, keep screenshots or other proof to share with an adult.

#### **Our Promise to You**

- We will take every report of bullying seriously and investigate it.
- We will work with all students to ensure that bullying does not happen again.

#### **Together, We Can Make Our School a Safe Place for Everyone!**

Remember: **Be kind, stand up, and support each other.** We all have a role in making our school a positive, welcoming place.